



Grayson County Extension Homemakers

POSITION TITLE: President

QUALIFICATIONS:

The County President should have:

- Member of Grayson County Extension Homemakers
- Member of KEHA for 2 years
- Leadership Skills
- Served as club officer
- Written and verbal communication skills
- Organizational skills
- Like people and be sensitive
- Appreciate members
- Good follower as well as good leader
- Be enthusiastic
- Know Parliamentary Procedure for conducting meetings

TIME REQUIRED / DURATION OF APPOINTMENT:

Two Years

GENERAL PURPOSE:

To facilitate and provide leadership to the county council and organization for developing and implementing educational, leadership and volunteer programs.

SPECIFIC RESPONSIBILITIES:

- To preside over all meetings of the Executive Committee, the Grayson County Extension Homemaker Association Council, County Annual Meeting, and attend Extension Council meetings.
- To represent the Association at meetings and events of other organizations (or delegate task)
- To make a report of activities every 6 months to the area council (August and February)
- To appoint all special committees with consideration of appropriate chairman and officers.
- To act as alternate signature on checks when needed in emergencies.
- To promote a closer working relationship between Grayson County Homemaker Association, Executive Council, and Grayson County Homemaker Association Membership.

- Present the High School Scholarship at the GCHS Awards Night (or delegate task).
- Prepare agendas for bi-monthly county council meetings (1st Monday in July, September, November, January, March, May)
- Serve as County voting delegate at Area Homemakers Council Meetings (February and August) and the Area Homemaker Meeting (September).
- Facilitates training of President-Elect when applicable.
- Works closely with the FCS agent who will provide guidance and advice when necessary.

MENTOR/SUPERVISING PROFESSIONAL:

Your mentor will be your county Family and Consumer Sciences Extension Agent, UK Cooperative Extension Service.

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